

SOUTH FLORIDA
REGIONAL TRANSPORTATION
AUTHORITY

GOVERNING BOARD

REGULAR MEETING AGENDA

May 25, 2023

9:30 a.m.

South Florida Regional Transportation Authority
Board Room
801 NW 33rd Street
Pompano Beach, FL 33064

SFRTA BOARD MEETINGS ARE SCHEDULED ON THE FOURTH FRIDAY OF EACH MONTH AT 9:30 A.M. FOR FURTHER INFORMATION CALL (954)942-RAIL (7245). TIME OF MEETINGS SUBJECT TO CHANGE.

SFRTA Board Members

J.C. de Ona

Stacy L. Miller

Carlos A. Penin

Commissioner Raquel A. Regalado, Chair

Commissioner Tim Ryan, Vice Chair

James A. Scott

Robert B. Sendler

Hal R. Valeche

Robert C. L. Vaughan

Commissioner Marci Woodward

Executive Director

David W. Dech

GOVERNING BOARD REGULAR MEETING
OF MAY 25, 2023

The meeting will convene at **9:30 a.m.** or as soon thereafter as the Board is available, and will be held in the Board Room of the South Florida Regional Transportation Authority, Administrative Offices, 801 NW 33rd Street, Pompano Beach, Florida 33064.

Interested members of the public may attend the meeting as provided below:

The public will be able to attend in person, or listen via telephone by calling **1-312-626-6799** and entering the **Meeting ID 835 8548 2421** and then the **Password 190606** or view and listen to the video conferencing by entering the link to your web browser or by clicking on the link below:

<https://us02web.zoom.us/j/83585482421?pwd=QlBib00xWDFoQ0s1YVh5bkZFaDRJQT09>

and entering the **Meeting ID 835 8548 2421** and then the **Password 190606**

CALL TO ORDER

ROLL CALL

MOMENT OF SILENCE

PLEDGE OF ALLEGIANCE

AGENDA APPROVAL – Additions, Deletions, Revisions

BOARD MEMBER COMMENTS

MATTERS BY THE PUBLIC – Should members of the public wish to make statements whether under the public comment portion of the agenda or with respect to a specific agenda item, they may do so at the beginning of the meeting or at such other time at the discretion of the Chair.

Members of the public who wish to make a statement, will need to see the clerk at the dais, preferably before the commencement of the meeting, to obtain and complete a comment form.

Should you have any questions, please contact SFRTA Administrative Office at 954-788-7919.

CONSENT AGENDA

Those matters included under the Consent Agenda are self-explanatory and are not expected to require review or discussion. Items will be enacted by one motion in the form listed below. If discussion is desired by any Board Member, however, that item may be removed from the Consent Agenda and considered separately.

C1. MOTION TO APPROVE:

Minutes of Governing Board's Regular Meeting of April 28, 2023.

C2. MOTION TO APPROVE:

Option year two (2) to Agreement No. 19-016, between the South Florida Regional Transportation Authority (SFRTA), and Bettoli Trading Corp. d/b/a Bettoli Vending, to extend the contract for station vending machines for the last one (1) year option period through August 1, 2024, in the total guaranteed annual fixed amount of revenue generated of \$222,120.00 (Two Hundred Twenty-Two Thousand One Hundred Twenty Dollars) per year.

<u>Department:</u> Operations	<u>Department Director:</u> Scott Kenner
<u>Project Manager:</u> Lauran Mehalik	<u>Chief Contracting Officer:</u> Anthony Cariveau, CPPO
<u>Finance Director:</u> Jeremy Baker, CGFO	

REGULAR AGENDA

Those matters included under the Regular Agenda differ from the Consent Agenda in that items will be voted on individually. In addition, presentations will be made on each motion, if so desired.

R1. MOTION TO APPROVE:

Resolution No. 23-09, creating the South Florida Regional Transportation Authority (SFRTA) Operating Agreement Negotiation Committee consisting of the particular Board members selected by the Governing Board.

<u>Department:</u> Executive	<u>Department Director:</u> David W. Dech
<u>Project Manager:</u> David W. Dech	<u>Chief Contracting Officer:</u> N/A
<u>Finance Director:</u> N/A	

R2. MOTION TO APPROVE:

Agreement No. 23-014 between the South Florida Regional Transportation Authority (SFRTA) and Sunshine Gasoline Distributors, Inc. for Fuel Supply and Delivery, for a base period of three (3) years with two (2), one (1) year renewal option periods. The total contract amount shall not exceed the total approved fuel line item budgeted amounts for each fiscal year of the Agreement. The fiscal year 2023/2024 budgeted fuel line item is the not-to-exceed amount of \$13,821,500.00.

<u>Department:</u> Operations	<u>Department Director:</u> Scott Kenner
<u>Project Manager:</u> Lawrence Scott	<u>Chief Contracting Officer:</u> Anthony Cariveau, CPPO
<u>Finance Director:</u> Jeremy Baker, CGFO	

R3. MOTION TO APPROVE:

- A. Delegation to Chair to address all matters necessary to initiate revenue service for the Tri-Rail Downtown Miami Link (“TDML”) service, including (if necessary) initiating legal proceedings; and
- B. Authorization to General Counsel to address legal issues necessary to initiate revenue service for the TDML Service, including SFRTA’s access to the FECR Corridor, in an amount not to exceed \$200,000 in FY 22/23 and FY 23/24.

Department: Legal
Project Manager: Teresa J. Moore
Finance Director: Jeremy Baker, CGFO

Department Director: Teresa J. Moore
Chief Contracting Officer: N/A

R4. MOTION TO APPROVE:

The South Florida Regional Transportation Authority (SFRTA) FY 2023-2024 Operating Budget for \$141,811,864.

Department: Finance
Project Manager: Elizabeth Walter, CGFO
Finance Director: Jeremy Baker, CGFO

Department Director: Jeremy Baker, CGFO
Chief Contracting Officer: N/A

R5. MOTION TO APPROVE:

- A. The Public Transportation Grant Agreement (PTGA) between the Florida Department of Transportation (FDOT) and the South Florida Regional Transportation Authority (SFRTA) in the amount of \$255,715 to fund a second demonstration year of the SFRTA’s Tri-Rail On-Demand Microtransit Demonstration Project (“Project”) at Tri-Rail Cypress Creek Station.
- B. Amendment No. 1 to Agreement 21-038 between SFRTA and Freebee to modify the “Rates and Services” to continue providing the Project for a second year for a total not to exceed amount of \$362,065.20.

Department: Planning and Capital Dev.
Project Manager: Jessica Vargas Astaiza
Finance Director: Jeremy Baker, CGFO

Department Director: Loraine Cargill, AICP
Chief Contracting Officer: Anthony Cariveau, CPPO

COMMITTEE REPORTS / MINUTES

Action not required, provided for information purposes only. If discussion is desired by any Board Member, however, that item may be considered separately.

- A. CONSTRUCTION OVERSIGHT COMMITTEE
- B. PLANNING TECHNICAL ADVISORY COMMITTEE
- C. MARKETING COMMITTEE
- D. OPERATIONS TECHNICAL COMMITTEE
- E. ADVISORY COMMITTEE FOR PERSONS WITH DISABILITIES
- F. LEGAL SERVICES COMMITTEE

MONTHLY REPORTS

Action not required, provided for information purposes only. If discussion is desired by any Board Member, however, that item may be considered separately.

- A. CAPITAL PROJECTS QUARTERLY PROGRESS REPORTS – N/A
- B. RIDERSHIP GRAPHS – April
- C. ON-TIME PERFORMANCE GRAPHS – April
- D. MARKETING MONTHLY SUMMARY – April
- E. BUDGETED INCOME STATEMENT – April
- F. REVENUE AND FARE EVASION REPORTS – April
- G. CONTRACT ACTIONS EXECUTED UNDER THE EXECUTIVE DIRECTOR'S AUTHORITY - April
- H. CONTRACT ACTIONS EXECUTED BY BOARD COMMITTEE – N/A
- I. SECURITY REPORT – April
- J. EXPIRING CONTRACTS REPORT – April
- K. CONTRACT ACTIONS EXECUTED UNDER GENERAL COUNSEL'S AUTHORITY – April
- L. EXTRA WORK MATRIX - April
- M. LEGISLATIVE REPORT - April

OTHER BUSINESS

CONTRACTOR QUESTIONS

EXECUTIVE DIRECTOR REPORTS/COMMENTS

LEGAL COUNSEL COMMENTS

CHAIR COMMENTS

BOARD MEMBER COMMENTS

ADJOURNMENT

In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons with disabilities needing special accommodation to participate in this proceeding, must at least 48 hours prior to the meeting, provide a written request directed to the Executive Office at 801 NW 33rd Street, Pompano Beach, Florida, or telephone (954) 942-RAIL (7245) for assistance; if hearing impaired, telephone (800) 273-7545 (TTY) for assistance.

Any person who decides to appeal any decision made by the Governing Board of the South Florida Regional Transportation Authority with respect to any matter considered at this meeting or hearing, will need a record of the proceedings, and that, for such purpose, he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Persons wishing to address the Board are requested to complete an "Appearance Card" and will be limited to three (3) minutes. Please see the Minutes Clerk prior to the meeting.