

SOUTH FLORIDA
REGIONAL TRANSPORTATION
AUTHORITY
GOVERNING BOARD

REGULAR MEETING AGENDA

April 28, 2023

9:30 a.m.

South Florida Regional Transportation Authority
Board Room
801 NW 33rd Street
Pompano Beach, FL 33064

SFRTA BOARD MEETINGS ARE SCHEDULED ON THE FOURTH FRIDAY OF EACH MONTH AT 9:30 A.M. FOR FURTHER INFORMATION CALL (954)942-RAIL (7245). TIME OF MEETINGS SUBJECT TO CHANGE.

SFRTA Board Members

J.C. de Ona

Stacy Miller

Carlos A. Penin

Commissioner Raquel A. Regalado, Chair

Commissioner Tim Ryan, Vice Chair

James A. Scott

Robert B. Sendler

Hal R. Valeche

Robert C. L. Vaughan

Commissioner Marci Woodward

Executive Director

David W. Dech

GOVERNING BOARD REGULAR MEETING
OF APRIL 28, 2023

The meeting will convene at **9:30 a.m.** or as soon thereafter as the Board is available, and will be held in the Board Room of the South Florida Regional Transportation Authority, Administrative Offices, 801 NW 33rd Street, Pompano Beach, Florida 33064.

Interested members of the public may attend the meeting as provided below:

The public will be able to attend in person, or listen via telephone by calling **1-312-626-6799** and entering the **Meeting ID 848 8526 2897** and then the **Password 405620** or view and listen to the video conferencing by entering the link to your web browser or by clicking on the link below:

<https://us02web.zoom.us/j/84885262897?pwd=Q0xXYWp5V0pDNmM1U1BJN0MyeGJiZz09>

and entering the **Meeting ID 848 8526 2897** and then the **Password 405620**

CALL TO ORDER

ROLL CALL

MOMENT OF SILENCE

PLEDGE OF ALLEGIANCE

AGENDA APPROVAL – Additions, Deletions, Revisions

BOARD MEMBER COMMENTS

MATTERS BY THE PUBLIC – Should members of the public wish to make statements whether under the public comment portion of the agenda or with respect to a specific agenda item, they may do so at the beginning of the meeting or at such other time at the discretion of the Chair.

Members of the public who wish to make a statement, will need to see the clerk at the dais, preferably before the commencement of the meeting, to obtain and complete a comment form.

Should you have any questions, please contact SFRTA Administrative Office at 954-788-7919.

CONSENT AGENDA

Those matters included under the Consent Agenda are self-explanatory and are not expected to require review or discussion. Items will be enacted by one motion in the form listed below. If discussion is desired by any Board Member, however, that item may be removed from the Consent Agenda and considered separately.

C1. MOTION TO APPROVE: Minutes of Governing Board’s Regular Meeting of March 24, 2023.

C2. MOTION TO APPROVE:

- A. Resolution of Support No. 23-05 of the South Florida Regional Transportation Authority (SFRTA) Governing Board to enter into a Lightning Maintenance Memorandum of Agreement with the Florida Department of Transportation (FDOT) for Solar Powered Illuminated Pylon Signs and Components at the Cypress Creek Mobility Hub.
- B. Lighting Maintenance Memorandum of Agreement (MOA) between the Florida Department of Transportation and the South Florida Regional Transportation Authority (SFRTA) for solar powered illuminated pylon signs and components.

Department: Operations
Project Manager: Lauran Mehalik
Finance Director: Jeremy Baker, CGFO

Department Director: Scott Kenner
Chief Contracting Officer: Anthony Cariveau, CPPO

C3. MOTION TO APPROVE:

- A. Resolution No. 23-06, creating the South Florida Regional Transportation Authority (SFRTA) Budget Advisory Committee.
- B. Resolution No. 23-07, creating the South Florida Regional Transportation Authority (SFRTA) Capital Projects Advisory Committee.
- C. Resolution No. 23-08, creating the South Florida Regional Transportation Authority (SFRTA) Operations Technical Committee.

Department: Executive
Project Manager: David W. Dech
Finance Director: N/A

Department Director: David W. Dech
Chief Contracting Officer: N/A

C4. MOTION TO APPROVE:

Revision of the SFRTA Investment Policy Section XVI. Performance Measurements to add the ICE BAML 1-3 Year Treasury Index as a performance measure of SFRTA's long-term investment portfolio.

Department: Finance

Department Director: Jeremy Baker, CGFO

Project Manager: Jeremy Baker, CGFO

Chief Contracting Officer: N/A

Finance Director: Jeremy Baker, CGFO

REGULAR AGENDA

Those matters included under the Regular Agenda differ from the Consent Agenda in that items will be voted on individually. In addition, presentations will be made on each motion, if so desired.
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R1. MOTION TO APPROVE:

Parking Agreement between the SFRTA and 13th Floor Adler Boca Station, LLC, governing the use and maintenance of the Boca Raton Tri-Rail Station parking spaces reserved for use by SFRTA, in accordance with the Lease Agreement and Development Agreement between the parties.

Department: Legal Department

Department Director: Teresa J. Moore

Project Manager: Noel Pfeffer

Chief Contracting Officer: N/A

Finance Director: N/A

R2. MOTION TO APPROVE:

Sole Source Agreement No. 23-011 between the South Florida Regional Transportation Authority (SFRTA) and Cubic Transportation Systems (CTS), Inc. to procure 99 Bill Note Recycler2 (BNR2) upgrade kits for SFRTA Ticket Vending Machines (TVM's), including software, hardware and Non-Recurring Engineering and installation services in the amount of \$1,882,606.69.

Department: Information Technology

Department Director: N/A

Project Manager: Corey Fleming

Chief Contracting Officer: Anthony Cariveau, CPPO

Finance Director: Jeremy Baker, CGFO

INFORMATION / PRESENTATION ITEMS

Action not required, provided for information purposes only. If discussion is desired by any Board Member, however, that item may be considered separately.

I1. PRESENTATION: Fiscal Year 2021-2022 Annual Audit Reports

I2. PRESENTATION: Fiscal Year End 2022 & Third Quarter Fiscal Year 2023 Budget Update

COMMITTEE REPORTS / MINUTES

Action not required, provided for information purposes only. If discussion is desired by any Board Member, however, that item may be considered separately.

- A. CONSTRUCTION OVERSIGHT COMMITTEE
- B. PLANNING TECHNICAL ADVISORY COMMITTEE
- C. MARKETING COMMITTEE
- D. OPERATIONS TECHNICAL COMMITTEE
- E. ADVISORY COMMITTEE FOR PERSONS WITH DISABILITIES
- F. LEGAL SERVICES COMMITTEE

MONTHLY REPORTS

Action not required, provided for information purposes only. If discussion is desired by any Board Member, however, that item may be considered separately.

- A. CAPITAL PROJECTS QUARTERLY PROGRESS REPORTS – March
- B. RIDERSHIP GRAPHS – March
- C. ON-TIME PERFORMANCE GRAPHS – March
- D. MARKETING MONTHLY SUMMARY – March
- E. BUDGETED INCOME STATEMENT – March
- F. REVENUE AND FARE EVASION REPORTS – March
- G. CONTRACT ACTIONS EXECUTED UNDER THE EXECUTIVE DIRECTOR'S AUTHORITY - March
- H. CONTRACT ACTIONS EXECUTED BY BOARD COMMITTEE – N/A
- I. SECURITY REPORT – March
- J. EXPIRING CONTRACTS REPORT – March
- K. CONTRACT ACTIONS EXECUTED UNDER GENERAL COUNSEL'S AUTHORITY – March
- L. EXTRA WORK MATRIX - March
- M. LEGISLATIVE REPORT - March

OTHER BUSINESS

CONTRACTOR QUESTIONS

EXECUTIVE DIRECTOR REPORTS/COMMENTS

LEGAL COUNSEL COMMENTS

CHAIR COMMENTS

BOARD MEMBER COMMENTS

ADJOURNMENT

In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons with disabilities needing special accommodation to participate in this proceeding, must at least 48 hours prior to the meeting, provide a written request directed to the Executive Office at 801NW 33rd Street, Pompano Beach, Florida, or telephone (954) 942-RAIL (7245) for assistance; if hearing impaired, telephone (800) 273-7545 (TTY) for assistance.

Any person who decides to appeal any decision made by the Governing Board of the South Florida Regional Transportation Authority with respect to any matter considered at this meeting or hearing, will need a record of the proceedings, and that, for such purpose, he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Persons wishing to address the Board are requested to complete an "Appearance Card" and will be limited to three (3) minutes. Please see the Minutes Clerk prior to the meeting.