

**SOUTH FLORIDA**  
**REGIONAL TRANSPORTATION**  
**AUTHORITY**  
**GOVERNING BOARD**

**REGULAR MEETING AGENDA**  
**December 10, 2021**  
**9:30 a.m.**

South Florida Regional Transportation Authority  
Board Room  
801 NW 33<sup>rd</sup> Street  
Pompano Beach, FL 33064

SFRTA BOARD MEETINGS ARE SCHEDULED ON THE FOURTH FRIDAY OF EACH MONTH AT 9:30 A.M. FOR FURTHER INFORMATION CALL (954) 942-RAIL (7245). TIME OF MEETINGS SUBJECT TO CHANGE.

**SFRTA Board Members**

J.C. de Ona	Commissioner Tim Ryan
Commissioner Maria G. Marino	James A. Scott
Gerry O'Reilly	Robert B. Sendler
Carlos A. Penin	Hal R. Valeche, Chair
Commissioner Raquel A. Regalado, Vice Chair	Robert C. L. Vaughan

**Executive Director**

Steven L. Abrams

**GOVERNING BOARD REGULAR MEETING**  
**OF DECEMBER 10, 2021**

The meeting will convene at 9:30 a.m., and will be held in the Board Room of the South Florida Regional Transportation Authority, Administrative Offices, 801 NW 33<sup>rd</sup> Street, Pompano Beach, Florida 33064. Should you have any questions, please contact SFRTA Administrative Office at 954-788-7915.

Interested members of the public may attend the meeting as provided below:

The public will be able to attend in person, or listen via telephone by calling **1-312-626-6799** and entering the **Meeting ID 834 3103 8539** and then the **Password 915190**, or view and listen to the video conferencing by entering the link to your web browser or by clicking on the link below:

<https://us02web.zoom.us/j/83431038539?pwd=SVRySHVhNEtKUzhJVE40eIBBWjRGZz09>

and entering the **Meeting ID 834 3103 8539** and then the **Password 915190**.

**CALL TO ORDER**

**ROLL CALL**

**MOMENT OF SILENCE**

**PLEDGE OF ALLEGIANCE**

**AGENDA APPROVAL** – Additions, Deletions, Revisions

**BOARD MEMBER COMMENTS**

**MATTERS BY THE PUBLIC** – Should members of the public wish to make statements whether under the public comment portion of the agenda or with respect to a specific agenda item, they may do so at the beginning of the meeting or at such other time at the discretion of the Chair.

Members of the public who wish to make a statement, will need to see the clerk at the dais, preferably before the commencement of the meeting, to obtain and complete a comment form.

Pursuant to the Center for Disease Control (“CDC”) guidelines, all members of the public are required to wear a mask while entering or when located in the indoor area of a transportation hub, which includes the SFRTA Administrative Offices, unless covered by an authorized exemption.

Should you have any questions, please contact SFRTA Administrative Office at 954-788-7915.

## **CONSENT AGENDA**

Those matters included under the Consent Agenda are self-explanatory and are not expected to require review or discussion. Items will be enacted by one motion in the form listed below. If discussion is desired by any Board Member, however, that item may be removed from the Consent Agenda and considered separately.

### **C1. MOTION TO APPROVE:**

Minutes of Governing Board's Regular Meeting of October 22<sup>nd</sup>, 2021.

### **C2. MOTION TO APPROVE:**

Resolution of Support No. 21-05 for the South Florida Regional Transportation Authority (SFRTA) to seek Local Initiatives program funds for new rolling stock via an application through the Palm Beach Transportation Planning Agency (TPA).

Department: Planning and Capital Dev.      Department Director: Loraine Cargill, AICP  
Project Manager: Vicki Gatanis              Interim Chief Contracting Officer: Janice Rustin  
Finance Director: Diane Hernández Del Calvo

### **C3. MOTION TO APPROVE:**

Lease Agreement (Agreement) between the South Florida Regional Transportation Authority (SFRTA) and Palm Beach County (County) to provide a lease for a small area of space at select Tri-Rail stations for the installation, maintenance and operation of Palm Tran Ticket Vending Machines (TVMs).

Department: Planning and Capital Development      Department Director: Loraine Cargill, AICP  
Project Manager: Jessica Vargas Astaiza              Interim Chief Contracting Officer: Janice Rustin  
Finance Director: Diane Hernández Del Calvo

### **C4. MOTION TO APPROVE:**

Agreement No. 22-010 between South Florida Regional Transportation Authority (SFRTA) and Cubic Transportation Systems Inc. (Cubic) for software maintenance support for a one-year term, with options to renew for four (4) additional one-year terms, at a not to exceed total amount of \$301,145.00.

Department: Information Technology              Department Director: Loraine Cargill, AICP  
Project Manager: Lee Taylor                      Interim Chief Contracting Officer: Janice Rustin  
Finance Director: Diane Hernández Del Calvo

**C5. MOTION TO APPROVE:**

Amendment No. 5 to Agreement No. 16-001 between the South Florida Regional Transportation Authority (SFRTA) and Allied Universal Security Services (Contractor) for armed security, fare enforcement, and revenue collection services, provides additional funds in the maximum not-to-exceed amount of \$220,448.80 to arm Fare Enforcement Personnel, subject to FDOT approval.

Department: Safety & Security  
Project Manager: Allen Yoder  
Finance Director: Diane Hernández Del Calvo

Department Director: Allen Yoder  
Interim Chief Contracting Officer: Janice Rustin

**C6. MOTION TO APPROVE:**

Public Transportation Grant Agreement (PTGA) between the South Florida Regional Transportation Authority (SFRTA) and the Florida Department of Transportation (FDOT) to provide funding in the amount of \$2,327,292.00 for commuter bus service.

Department: Finance  
Project Manager: Elizabeth Walter, MBA, CGFO  
Finance Director: Diane Hernández Del Calvo

Department Director: Diane Hernández Del Calvo  
Interim Chief Contracting Officer: Janice Rustin

**C7. MOTION TO APPROVE:**

Operating Assistance Grant Agreement (OAGA) between the South Florida Regional Transportation Authority (SFRTA) and the Florida Department of Transportation (FDOT), serving as a pass-through entity for Federal Highway Administration (FHWA) funds in the amount of \$4,000,000 towards the SFRTA Operating Expenses.

Department: Finance  
Project Manager: Elizabeth Walter, MBA, CGFO  
Finance Director: Diane Hernández Del Calvo

Department Director: Diane Hernández Del Calvo  
Interim Chief Contracting Officer: Janice Rustin

**REGULAR AGENDA**

Those matters included under the Regular Agenda differ from the Consent Agenda in that items will be voted on individually. In addition, presentations will be made on each motion, if so desired.

**R1. MOTION TO APPROVE:**

Evaluation and Selection Committee recommendation of 13<sup>th</sup> Floor Adler Boca Station, LLC as the highest ranked proposer for RFP No. 21-020 and to direct SFRTA staff to negotiate final terms of a Lease Agreement and Development Agreement for subsequent Board approval consistent with the requirements of RFP No. 21-020 and the Adler Boca Station LLC proposal for a transit-oriented development at the Boca Raton Tri-Rail station.

Department: Procurement  
Project Manager: Janice Rustin  
Finance Director: Diane Hernández Del Calvo

Department Director: Diane Hernández Del Calvo  
Interim Chief Contracting Officer: Janice Rustin

**R2. MOTION TO APPROVE:**

1. Project Funding Agreement between SFRTA and the Florida Department of Transportation (FDOT) for FDOT’s 50% matching contribution up to \$7.25 million towards MOW capital improvements on the South Florida Rail Corridor pursuant to the SFRTA/FDOT MOW Agreement entered into as part of the extension of MOW Agreement No. 14-012 (MOW Agreement);
2. Delegation of authority to the Chair or the Executive Director to enter into the necessary agreements to implement MOW capital improvements on the Corridor subject to the SFRTA/FDOT MOW Agreement: (a) in an amount not to exceed \$250,000; or (b) in the event of exigent, life safety or other critical capital improvement that cannot be deferred until the next regularly scheduled Board meeting, in an amount not to exceed \$1 million; and
3. Approval of Amendment No. 1 to the FY 21/22 SFRTA Capital Budget to add \$14.5 million for MOW capital improvements comprised of FDOT’s \$7.25 million contribution and \$7.25 million in CARES Act monies (subject to FTA’s approval of the amendment to the associated grant), bringing the total FY 21/22 SFRTA Capital Budget amount to \$76,130,743.

Department: Executive & Legal      Department Director: S. Abrams & T. Moore  
Project Manager: S. Abrams & T. Moore      Interim Chief Contracting Officer: Janice Rustin  
Finance Director: Diane Hernandez Del Calvo

<b>INFORMATION / PRESENTATION ITEMS</b>
Action not required, provided for information purposes only. If discussion is desired by any Board Member, however, that item may be considered separately.

There are no Information/Presentation Items.

<b>COMMITTEE REPORTS / MINUTES</b>
Action not required, provided for information purposes only. If discussion is desired by any Board Member, however, that item may be considered separately.

- A. CONSTRUCTION OVERSIGHT COMMITTEE
- B. PLANNING TECHNICAL ADVISORY COMMITTEE
- C. MARKETING COMMITTEE
- D. OPERATIONS TECHNICAL COMMITTEE
- E. ADVISORY COMMITTEE FOR PERSONS WITH DISABILITIES
- F. LEGAL SERVICES COMMITTEE

<b>MONTHLY REPORTS</b>
Action not required, provided for information purposes only. If discussion is desired by any Board Member, however, that item may be considered separately.

- A. ENGINEERING & CONSTRUCTION MONTHLY PROGRESS REPORTS -October
- B. RIDERSHIP GRAPHS -October

- C. ON-TIME PERFORMANCE GRAPHS -October
- D. MARKETING MONTHLY SUMMARY -October
- E. BUDGETED INCOME STATEMENT -October
- F. PAYMENTS OVER \$2,500.00 -October
- G. REVENUE AND FARE EVASION REPORTS -October
- H. SOLICITATION SCHEDULE -October
- I. CONTRACT ACTIONS EXECUTED UNDER THE EXECUTIVE DIRECTOR'S AUTHORITY -October
- J. CONTRACT ACTIONS EXECUTED UNDER THE CONSTRUCTION OVERSIGHT COMMITTEE -October
- K. OPERATIONS MONTHLY PROGRESS REPORT -October
- L. SECURITY REPORT -October
- M. EXPIRING CONTRACT REPORT -October
- N. CONTRACT ACTIONS EXECUTED UNDER GENERAL COUNSEL'S AUTHORITY -October
- O. EXTRA WORK MATRIX- October
- P. LEGISLATIVE REPORT-October
- Q. MOW MONTHLY PROGRESS REPORT-October

**OTHER BUSINESS**

**EXECUTIVE DIRECTOR REPORTS/COMMENTS**

**LEGAL COUNSEL COMMENTS**

**CHAIR COMMENTS**

**BOARD MEMBER COMMENTS**

**ADJOURNMENT**

In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons with disabilities needing special accommodation to participate in this proceeding, must at least 48 hours prior to the meeting, provide a written request directed to the Executive Office at 801NW 33<sup>rd</sup> Street, Pompano Beach, Florida, or telephone (954) 942-RAIL (7245) for assistance; if hearing impaired, telephone (800) 273-7545 (TTY) for assistance.

Any person who decides to appeal any decision made by the Governing Board of the South Florida Regional Transportation Authority with respect to any matter considered at this meeting or hearing, will need a record of the proceedings, and that, for such purpose, he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.