

**SOUTH FLORIDA**  
**REGIONAL TRANSPORTATION**  
**AUTHORITY**  
**GOVERNING BOARD**

**REGULAR MEETING AGENDA**  
**FEBRUARY 28, 2020**  
**9:30 a.m.**

South Florida Regional Transportation Authority  
Board Room  
801 NW 33<sup>rd</sup> Street  
Pompano Beach, FL 33064

SFRTA BOARD MEETINGS ARE SCHEDULED ON THE FOURTH FRIDAY OF EACH MONTH AT 9:30 A.M. FOR FURTHER INFORMATION CALL (954)942-RAIL (7245). TIME OF MEETINGS SUBJECT TO CHANGE.

**SFRTA Board Members**

Commissioner Esteban L. Bovo  
Nick Inamdar  
Commissioner Tim Ryan, Chair  
Robert C. L. Vaughan

Andrew Frey  
Gerry O'Reilly  
James A. Scott

Frank Frione  
F. Martin Perry  
Commissioner Hal R. Valeche, Vice-Chair

**Executive Director**

Steven L. Abrams

**GOVERNING BOARD REGULAR MEETING**  
**OF FEBRUARY 28, 2020**

The meeting will convene at 9:30 a.m., and will be held in the Board Room of the South Florida Regional Transportation Authority, Administrative Offices, 801 NW 33<sup>rd</sup> Street, Pompano Beach, Florida 33064.

**CALL TO ORDER**

**ROLL CALL**

**MOMENT OF SILENCE**

**PLEDGE OF ALLEGIANCE**

**AGENDA APPROVAL** – Additions, Deletions, Revisions

**BOARD MEMBER COMMENTS**

**MATTERS BY THE PUBLIC** – Persons wishing to address the Board are requested to complete an “Appearance Card” and will be limited to three (3) minutes. Please see the Minutes Clerk prior to the meeting.

<b>CONSENT AGENDA</b>
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<p>Those matters included under the Consent Agenda are self-explanatory and are not expected to require review or discussion. Items will be enacted by one motion in the form listed below. If discussion is desired by any Board Member, however, that item may be removed from the Consent Agenda and considered separately.</p>
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**C1. MOTION TO APPROVE:** Minutes of Governing Board’s Regular Meeting of January 10, 2020.

**C2. MOTION TO APPROVE:** Public Transportation Grant Agreement (PTGA) between the South Florida Regional Transportation Authority (SFRTA) and the Florida Department of Transportation (FDOT) to provide funding in the amount of \$2,110,896 for commuter bus service.

Department: Finance  
Project Manager: Elizabeth Walter, MBA, CGFO  
Finance Director: Diane Hdz. Del Calvo

Department Director: Diane Hdz. Del Calvo  
Procurement Director: N/A

**C3. MOTION TO APPROVE:** Approval of an additional amount of \$20,000 for Squire Patton Boggs (US), LLP Purchase Order No. 20-000138 (“PO”) regarding negotiation of the PEBB Lease for a total PO not-to-exceed amount of \$70,000.

Department: Legal  
Project Manager: Teresa Moore  
Finance Director: Diane Hdz. Del Calvo

Department Director: Teresa Moore  
Procurement Director: N/A

**C4. MOTION TO APPROVE:** A resolution of support for the South Florida Regional Transportation Authority (SFRTA) to seek Transportation Regional Incentive Program (TRIP) funds for two new coach cars via an application through the Southeast Florida Transportation Council (SEFTC).

Department: Planning & Capital Dev.  
Project Manager: Barbara Handrahan  
Finance Director: N/A

Department Director: Loraine Kelly-Cargill, AICP  
Procurement Director: N/A

**C5. MOTION TO APPROVE:** A resolution of support for the South Florida Regional Transportation Authority (SFRTA) to seek Local Initiatives program funds for one new coach car via an application through the Palm Beach Transportation Planning Agency (Palm Beach TPA).

Department: Planning & Capital Dev.  
Project Manager: Barbara Handrahan  
Finance Director: N/A

Department Director: Loraine Kelly-Cargill, AICP  
Procurement Director: N/A

## REGULAR AGENDA

Those matters included under the Regular Agenda differ from the Consent Agenda in that items will be voted on individually. In addition, presentations will be made on each motion, if so desired.

**R1. MOTION TO APPROVE:** Lease Agreement with PEBB Boca Tri-Rail, LLC for the lease and development of approximately 7.6 acres of land at the Boca Raton (Yamato Road) Station consistent with the prior motion of the Board on January 10, 2020, as may be further amended by the Board.

Department: Executive/Legal  
Project Manager: S. Abrams & T. Moore  
Finance Director: N/A

Department Director: S. Abrams & T. Moore  
Procurement Director: N/A

**R2. MOTION TO APPROVE:** Resolution No. 20-03 of the SFRTA Governing Board to provide support for a new permanent Tri-Rail Station to be located on the Florida East Coast (FEC) Railway within the limits of the Midtown and Wynwood Districts in Miami-Dade County.

Department: Planning & Capital Dev.  
Project Manager: Loraine Kelly-Cargill, AICP  
Finance Director: N/A

Department Director: Loraine Kelly-Cargill, AICP  
Procurement Director: N/A

**R3. MOTION TO APPROVE:** The General Counsel Employment Agreement as recommended by the Legal Committee appointed by the SFRTA Governing Board.

Department: Legal

Deputy General Counsel: Noel Pfeffer

## **INFORMATION / PRESENTATION ITEMS**

Action not required, provided for information purposes only. If discussion is desired by any Board Member, however, that item may be considered separately.

### **I-1. PRESENTATION** – Insurance Update

## **COMMITTEE REPORTS / MINUTES**

Action not required, provided for information purposes only. If discussion is desired by any Board Member, however, that item may be considered separately.

- A. CONSTRUCTION OVERSIGHT COMMITTEE
- B. PLANNING TECHNICAL ADVISORY COMMITTEE
- C. MARKETING COMMITTEE
- D. OPERATIONS TECHNICAL COMMITTEE
- E. ADVISORY COMMITTEE FOR PERSONS WITH DISABILITIES
- F. LEGAL SERVICES COMMITTEE

## **MONTHLY REPORTS**

Action not required, provided for information purposes only. If discussion is desired by any Board Member, however, that item may be considered separately.

- A. ENGINEERING & CONSTRUCTION MONTHLY PROGRESS REPORTS – December/ January
- B. RIDERSHIP GRAPHS – December/ January
- C. ON-TIME PERFORMANCE GRAPHS – December/ January
- D. MARKETING MONTHLY SUMMARY – December/ January
- E. BUDGETED INCOME STATEMENT – December/ January
- F. PAYMENTS OVER \$2,500.00 – December/ January
- G. REVENUE AND FARE EVASION REPORTS – December/ January
- H. SOLICITATION SCHEDULE – December/ January
- I. CONTRACT ACTIONS EXECUTED UNDER THE EXECUTIVE DIRECTOR'S AUTHORITY - December/ January
- J. CONTRACT ACTIONS EXECUTED UNDER THE CONSTRUCTION OVERSIGHT COMMITTEE – December/ January
- K. PROPERTY TASK FORCE – PROJECT SCHEDULE - N/A

- L. SECURITY REPORT – December/ January
- M. EXPIRING CONTRACTS – December/ January
- N. CONTRACT ACTIONS EXECUTED UNDER GENERAL COUNSEL’S AUTHORITY – December/ January
- O. EXTRA WORK AUTHORIZED UNDER AGREEMENT 16-010- December/ January
- P. LEGISLATIVE REPORT- December/ January

**OTHER BUSINESS** -

**EXECUTIVE DIRECTOR REPORTS/COMMENTS**

**LEGAL COUNSEL COMMENTS**

**CHAIR COMMENTS**

**BOARD MEMBER COMMENTS**

**ADJOURNMENT**

In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons with disabilities needing special accommodation to participate in this proceeding, must at least 48 hours prior to the meeting, provide a written request directed to the Executive Office at 801NW 33<sup>rd</sup> Street, Pompano Beach, Florida, or telephone (954) 942-RAIL (7245) for assistance; if hearing impaired, telephone (800) 273-7545 (TTY) for assistance.

Any person who decides to appeal any decision made by the Governing Board of the South Florida Regional Transportation Authority with respect to any matter considered at this meeting or hearing, will need a record of the proceedings, and that, for such purpose, he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Persons wishing to address the Board are requested to complete an “Appearance Card” and will be limited to three (3) minutes. Please see the Minutes Clerk prior to the meeting.